

**BOARD OF EDUCATION
SUNSET RIDGE SCHOOL DISTRICT 29
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
RETURN TO SCHOOL TASK FORCE MEETING
MARCH 8, 2021
3:30 P.M.**

Please join the live open session virtual meeting at 3:30 p.m. by using the following link:

Join Zoom Meeting <https://us02web.zoom.us/j/85247126152>
Meeting ID: 852 4712 6152
Dial by your location +1 312 626 6799 US (Chicago)

The Board of Education Secretary will accept public comments via email at: stangee@sunsetridge29.org, until 9:00 a.m. on MARCH 8, 2021. Those comments will be read aloud during the Public Comment agenda item and/or entered into the meeting minutes.

AGENDA

1. ROLL CALL
2. APPROVAL OF MINUTES
 - a. February 8, 2021 Meeting
3. PUBLIC COMMENTS
4. RETURN TO SCHOOL TASK FORCE DISCUSSION
 - 4.1 Informational Items
 - 4.1a Updated COVID-19 Metrics
 - 4.1b Impact of Positive Cases on Quarantine During Extended Day
(Crossing Pods, More Students)
 - 4.2 Feedback Items for Administration
 - 4.2a Mitigation Strategies
 - 4.2b Lunch Protocol
 - 4.2c Remote Learning Program
5. UPCOMING MEETINGS:
 - a. April 12, 2021 at 3:30 p.m.
6. ADJOURNMENT

**BOARD OF EDUCATION
SUNSET RIDGE SCHOOL DISTRICT 29
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
RETURN TO SCHOOL TASK FORCE MEETING
FEBRUARY 8, 2021
3:30 P.M.**

MINUTES

ROLL CALL: (3:30 p.m.)

Ms. Alpert Knight called the meeting to order at 3:30 p.m. and upon roll call, the following were present via video-conferencing:

Present: Mrs. Peterson, Ms. Alpert Knight, Mr. Subeck, Mrs. Detlefsen

Absent: None

Also Present: Dr. Stange, Dr. Sukenik, Mrs. Kiedaisch, Mrs. Styczen, Mrs. Dunham, Mrs. Bell, Mrs. Meziere, Mrs. Berkhof, Mrs. Bauer, Mrs. Zogby, Mrs. Peck, Mrs. Mertes, Mrs. Dold, Mrs. Malan, Mrs. Westfall, Mrs. McGarry, Mrs. Murokh, Virtual Participants

DISCUSSION:

2.1 Approval of Minutes

Ms. Alpert Knight motioned to approve the minutes from the December 7, 2020 and January 5, 2021 meetings. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Yea: Mrs. Peterson, Ms. Alpert Knight, Mr. Subeck, Mrs. Detlefsen

Nay: None

THE MOTION WAS APPROVED.

3.1 Public Comment

There were no public comments.

4.1 Discussion: Metrics

Dr. Stange provided an overview of the COVID-19 metrics noting a continuing downward trend in Test Positive Rates and New Cases per 100,000 Residents.

Dr. Stange reviewed the proposed changes in mitigation strategies (discontinuing on-site temperature checks, discontinuing desk shields, continuing mandates face coverings, and the use of face shields during snack). He

noted that consultation from health professional did not recommend on-site temperature checks, the discontinuation of face coverings, or the use of face shields during snacks.

After discussion the group consensus was to discontinue the practice of conducting on-site temperature checks, to continue the practice of mandating face coverings at all times when on campus, continue the practice of using student desk shields, and to not implement a mandated policy relative to the use of student face shields during snack.

The Task Force then reviewed considerations relative to the next phase of the reopening plan. Task Force members articulated a general desire to increase the amount of in-person instructional time, while being cognizant of the increased risk of COVID-19 exposure associated with lunch and certain “specials” classes. Some Committee members articulated a desire to “stay the course” and not extend the amount of in-person instructional time.

A universal concern by all Task Force members to focus on safety first was articulated.

The most significant concern articulated with an extended day plan was programming and logistics related to lunch.

ADJOURNMENT:

At 4:56 p.m., Mr. Subeck moved to adjourn the meeting, and Ms. Alpert Knight seconded the motion. All were in favor.

_____ Board Vice President

_____ Secretary, Board of Education

Approved _____, 2021

INFORMATIONAL ITEM: COVID-19 Metrics

DISTRICT 29 COVID DATA DASHBOARD March 1, 2021

		Level of Resurgence Risk				
METRICS		MINIMAL	MODERATE		SUBSTANTIAL	
RESTORE ILLINOIS PLAN		PHASE 5	<div></div> PHASE 4	PHASE 3		
COVID-19 METRICS						
REGIONAL POSITIVITY RATE	REGION 9	<5% <div>3.6</div>	5.1%	TO	8%	>8%
	REGION 11	<div>2.9</div>	5.1%	TO	8%	>8%
SUBURBAN COOK (Region10) DATA	TEST POSITIVITY RATE	<3.5	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7 <div>11.1</div>	TO	14	>14
NORTH SUBURBAN COOK CO. DATA	TEST POSITIVITY RATE	<5% <div>4.3</div>	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7 <div>12.7</div>	TO	14	>14
NEW TRIER TOWNSHIP DATA	TEST POSITIVITY RATE	<div>3.0</div>	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7	TO <div>13.9</div>	14	>14
DISTRICT 29 LOCAL AREA DATA	TEST POSITIVITY RATE	<div>2.3</div> %	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7 <div>10.7</div>	TO	14	>14
OPERATIONAL METRICS						
D29 STAFFING DATA	DAILY ABSENCES	<div>1</div> =3	4	TO	9	>=10
	DAILY QUARANTINED	<=5	6	<div>8</div>	10	>=11
	UNFILLED ABSENCES	<div>0</div> <=2	3	TO	4	>=5
	POS/PROB CASES/WK.	<div>0</div> <=2	3	TO	4	>=5
D29 STUDENT DATA	MASK COMPLIANCE	>=4.5	4.4	TO	3.0	<3
	SOCIAL DISTANCING	>=4.5	4	TO	3.0	<3
	DAILY ABSENCES	<div>3</div> 25	26	TO	50	>50
	DAILY QUARANTINED	<=5	6	TO	10	>=11 <div>41</div>
D29 PPE SUPPLY (DAYS OF SUPPLY ON HAND)	MASKS	<div>60</div> >=30	29	TO	15	<15
	SANITIZER	<div>60</div> >=30	29	TO	15	<15
	CLEANING SUPPLIES	<div>60</div> >=30	29	TO	15	<15

All metrics are updated weekly on Monday based on data from the previous week.
Student Mask Compliance and Social Distancing data are updated monthly.

INFORMATIONAL ITEM: COVID-19 Metrics

DISTRICT 29 COVID DATA DASHBOARD February 1, 2021

		Level of Resurgence Risk					
METRICS		MINIMAL	MODERATE			SUBSTANTIAL	
RESTORE ILLINOIS PLAN		PHASE 5	<div></div> PHASE 4	PHASE 3			
COVID-19 METRICS							
REGIONAL POSITIVITY RATE	REGION 9	<3%	3.1%	<div>6.6</div>	TO	8%	>8%
	REGION 11	<3%	3.1%	<div>6.3</div>	TO	8%	>8%
SUBURBAN COOK (Region10) DATA	TEST POSITIVITY RATE	<3%	3.1%	<div>6.4</div>	TO	8%	>8%
	CASES PER 100,000	<7	7		TO	14	>14 <div>31.7</div>
NORTH SUBURBAN COOK CO. DATA	TEST POSITIVITY RATE	<3%	3.1%	<div>6.9</div>		8%	>8%
	DAILY CASES PER 100,000	<7	7		TO	14	>14 <div>30.9</div>
NEW TRIER TOWNSHIP DATA	TEST POSITIVITY RATE	<3%	<div>3.8</div>	<div>6</div>	TO	8%	>8%
	DAILY CASES PER 100,000	<7 <div>6.1</div>	7		TO	14	>14
DISTRICT 29 LOCAL AREA DATA	TEST POSITIVITY RATE	<3%	<div>3</div>	<div>4.1</div>	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7		TO	14	<div>22.0</div> >14
OPERATIONAL METRICS							
D29 STAFFING DATA	DAILY ABSENCES	<=3	<div>4</div>		TO	9	>=10
	DAILY QUARANTINED	<div>2</div> <=5	6		TO	10	>=11
	UNFILLED ABSENCES	<div>0</div> <=2	3		TO	4	>=5
	POS/PROB CASES/WK.	<div>0</div> <=2	3		TO	4	>=5
D29 STUDENT DATA	MASK COMPLIANCE	>=4.5	4.4		TO	3.0	<3
	SOCIAL DISTANCING	>=4.5	4		TO	3.0	<3
	DAILY ABSENCES	<div>3</div> <25	26		TO	50	>50
	DAILY QUARANTINED	<=5	<div>6</div>	<div>7</div>	TO	10	>=11
	POS/PROB CASES/WK.	<div>0</div> <=5	6		TO	10	>=11
D29 PPE SUPPLY (DAYS OF SUPPLY ON HAND)	MASKS	<div>60</div> >=30	29		TO	15	<15
	SANITIZER	<div>60</div> >=30	29		TO	15	<15
	CLEANING SUPPLIES	<div>60</div> >=30	29		TO	15	<15

All metrics are updated weekly on Monday based on data from the previous week.
Student Mask Compliance and Social Distancing data are updated updated monthly.

INFORMATIONAL ITEM:
Impact of Positive Cases on Quarantine During Extended Day
(Crossing Pods, More Students)

Environmental Condition	Impact
All Staff “Fully” Vaccinated	No staff quarantine if close contact but asymptomatic.
More students in classrooms.	Increased likelihood of full classroom-level quarantine for close contact.
Students crossing Pods.	Increased likelihood of cross-classroom quarantine for close contact.
Grade level lunch/recess.	Increased likelihood of cross-classroom quarantine for close contact.

FEEDBACK ITEMS: Mitigation Strategies

I. Mitigation Strategies

- Restricted access to purposeful/essential visitors.
 - Parameters for external visitors if we remain outside? (Bike Safety).
- Daily self-certification prior to entering school.
- Staggered arrival and dismissal times.
 - Kindergarten: 8:50 a.m. – 2:00 p.m.
 - 1st-2nd Grade: 8:50 a.m. – 2:50 p.m.
 - 3rd Grade: 9:00 a.m. – 3:00 p.m.
 - 4th-5th Grade: 8:20 a.m. – 2:35 p.m.
 - 6th-8th Grade: 8:30 a.m. – 2:45 p.m.

*Students should not arrive at school more than 10-minutes prior to arrival time.
*No supplemental “remote” instruction will be offered after the in-person dismissal time.
- Focus on appropriate hygiene, including scheduled hand washing times.
- Frequent cleaning and disinfecting of surface areas.
- Maximize fresh air flow/ventilation.
- Mandated use of face covering when on campus (except during structured Mask Break).
- Social distancing of at least 6 feet, to the extent possible.
- Minimum of 6 feet distance between students when eating lunch or snack.
- No sharing of materials/equipment.
- Use of plexiglass shields around student desks.
- Coordinated student movement and traffic flow with the buildings.
- On-going consultation with CCDPH, and adherence to quarantine protocols.
- Regular monitoring of COVID-19 “transmission rates” in the schools and community.

II. Lunch Protocol

- Students are required to bring their own lunch each day.
 - There will be no lunch service or access to a refrigerator or microwave.
- Lunch is organized by grade-level “pods” on 30-minute rotating schedule.
 - 20-minutes for students to eat; 10-minutes to clean/disinfect between groups.
- Students will have assigned seating and restricted movement.
- Students will be seated 6 feet apart.
- Each lunch table will have clear plexiglass shield between seating areas.
- Students will wear face covering during lunch but pull them down to eat/drink.
- Seating areas will be disinfected between student groups utilizing an EPA approved disinfectant.
- Focus on hygiene before and after lunch:
 - Students can use either hand sanitizer or handwashing before/after lunch.
- Students will eat lunch outside, weather permitting.
 - Middlefork: Use tents and chairs outside weather permitting.
 - Sunset Ridge: Use existing stadium chairs or picnic-style lunch on field or under covered spaces weather permitting.

- Recess:
 - Lunch will be combined with a 20-minute recess period.
 - Masks stay on at recess, unless defined/structured mask break.
 - Students can use playground equipment under defined expectations.
- Parents/Guardians may sign-out/pick up student(s) for the combined lunch/recess periods.
 - Lunch/Recess Schedule:

▪ Kindergarten:	11:00 a.m. – 11:40 p.m.
▪ 1st Grade:	11:20 a.m. – 12:00 p.m.
▪ 2nd Grade:	12:10 p.m. – 12:50 p.m.
▪ 3rd Grade:	12:20 p.m. – 1:00 p.m.
▪ 4th Grade:	11:00 a.m. – 11:40 p.m.
▪ 5th Grade:	11:30 a.m. – 12:10 p.m.
▪ 6th Grade:	12:00 p.m. – 12:40 p.m.
▪ 7th Grade:	12:30 p.m. – 1:10 p.m.
▪ 8th Grade:	1:00 p.m. – 1:40 p.m.

III. Remote Learning Program

- Enrollment in the remote program is a commitment for the remainder of the school year.
- Families that initially enroll in the In-Person program can change to the Remote Program at any time, but must remain in the Remote program for the remainder of the school year.
- Students in the remote program will follow same schedule as in-person program.
- Students in the remote program will “video-stream” into core classes per their schedule.
- Students in the remote program will be provided with “asynchronous” activities for certain specials classes (e.g., Art, Music, Physical Education).
- Teachers/support staff will engage students in the remote program during instruction.
- Parents are encouraged to contact the student’s teacher(s) if additional assistance/support is needed.
- Are there any opportunities for remote learner students to engage on-site?